

**MINUTES OF REGULAR MEETING  
OF THE CITY COUNCIL  
CITY OF BLACK JACK  
12500 OLD JAMESTOWN ROAD  
January 19, 2016  
7:00 pm**

**ROLL CALL**

The City Clerk called the roll and the following members were present:

Councilman Taylor	Councilman Hinkle
Councilman Schroeder	Councilman Steigerwald
Councilman Allen	Councilwoman Muller
Councilman White	

Mayor McCourt called for a moment of silence for the following:

Former Councilman Jerry Hentschke's wife passed away, former City employee, Lou Frazier's, wife passed away, former Mayor and Councilman of the City of Ferguson, Brian Fletcher passed away and Nelson Durland, owner of Rookies passed away and Black Jack resident (former Councilman Bill Durland's son).

**EXCUSED**

Councilman Krank

**PUBLIC HEARING**

None

**PRESENTATION**

Michael J. French – Linebarger Goggan Blair & Sampson, LLP. Mr. French is an attorney with the law firm Linebarger Goggan Blair & Sampson LLP. Mr. French distributed a detailed booklet and provided an overview of the debt collection services they can provide to the City of Black Jack. The law firm has been in business for 40 years and has approximately 2,400 clients. All of the clients are government entities. They are connected to REJIS, which is the City's court system. Their fee is a flat 22.5%.

**PROCLAMATIONS**

Mayor McCourt advised that he prepared proclamations for Mary Gettemeier – Greater North County Chamber of Commerce - Business Person of the Year and for Elizabeth Wade – Greater North County Chamber of Commerce – Chair of the Board. The proclamations will be presented to each of them on Wednesday, January 20, 2016.

**APPROVAL OF MINUTES**

Mayor McCourt called for additions, corrections or changes to the Regular Meeting Minutes of December 15, 2015, the Phone Poll Notes of December 28, 2015 and the Phone Poll Minutes of January 11, 2016. All sets of minutes were approved as distributed.

**COMMENTS, QUESTIONS, PETITIONS, ETC. FROM THE PUBLIC**

1. Attral Hairston – 13108 Crestwood Bend. Mr. Hairston, Trustee for Jamestown subdivision, distributed to the Mayor and City Council a copy of a letter from Michelle Patterson, a Kemp Homes representative. The letter advised them that according to the Trust Indentures, snow plowing is the responsibility of the trustees. Kemp Homes will no longer pay for the streets in that area to be snow plowed.

Mayor McCourt advised that the City has not accepted the streets in the area. Until the streets are accepted by the City, the builder is responsible for repairs and maintenance.

Pat Foster – 13129 Trees Edge Court – Ms. Foster is a resident in the area in question and asked if there is any procedure in place that compels a developer to complete the building and construction they start.

Mayor McCourt advised that there is nothing in place to enforce builders to complete a project. Councilman Allen advised that the same situation occurred in Trailwoods several years ago. There were 19 lots left undeveloped. The solution was that three different builders obtained the lots and built homes conducive to the current homes in the area. There are still three lots remaining.

2. Roger Richardson – 13820 Old Jamestown Road. Mr. Richardson spoke on behalf of Helping Hands Food Pantry, which was launched by Christ Our Redeemer A.M.E. Church. Mr. Richardson expressed an interest in obtaining Old City Hall located on Parker Road for the pantry. Their current location is too small, therefore the pantry is currently being run from two locations. Mr. Richardson would like to partner with the City of Black Jack to continue its endeavor to serve families in the north county area. He would like to use the building for the pantry and possibly for a workforce development location to train individuals, which would assist with obtaining gainful employment. Currently, Helping Hands Food Pantry serves approximately 9,450 residents. The food is obtained through donations and some food is purchased. Recipients must complete a questionnaire to be considered to receive donations. Mayor McCourt asked Councilman Taylor, chairman of the Old City Hall Exploratory Committee, to get with Mr. Richardson to set up a meeting with him for further discussion.

**MAYOR'S REPORT**

1. For the month of December there were 10 home occupancy permits and 8 apartment occupancy permits issued.
2. The City has been awarded a Park Grant in the amount of \$335,860.
3. There have been reports of clogged sewers resulting from resident throwing debris and leaves in to them. The list includes sewers on: Branridge and Chalfleet, Bridekirk Court and Branridge, Centerbrook and Craigmont, Trailoaks and Willow Trail.
4. Several street signs have been replaced or corrected including; Carolview and Evelynaire, Patricia Ridge and Hazeloak, Branridge and Edgemere, Parkton Place and Mystic Bend.
5. The monthly Park inspection report was previously distributed. He will discuss the report further with Geno McFarland, Maintenance Supervisor and Councilman Steigerwald, Parks and Recreation Board liaison.

6. The court report was previously distributed by the Karen Jones, Court Clerk to the Mayor and City Council members. For December, there was \$11,517.00 in outstanding fees; of that amount \$5,120.00 was collected; leaving \$6,397.00 outstanding.
7. He distributed to the City Council several ordinances concerning distracted drivers. He requested that the Council members review the ordinances for discussion during the annual retreat.
8. Councilman Taylor previously distributed a memo to the Council members advising of the need for individuals to serve on the Emergency Management Committee. He asked each Council member to suggest two residents to serve.
9. The annual City Officials and Department heads retreat will be held on Saturday, March 19<sup>th</sup> from 9 am to noon. He requested that the City Council members let the City Clerk know by tomorrow if that date and time will work for them.
10. The 6 month financials report was received today. The City's finances are in good condition. The City's fund balance is \$465,199.00. \$200,000 for street will be deducted, along with other encumbrances, which leaves an amount of approximately \$180,000.00
11. He received a letter concerning snow plowing on Kinsley Heights in Stonegate. The offer to share the costs in removing slabs to determine what is underneath was denied by Kemp Homes. Mayor McCourt advised that some time ago, Missouri American Water tested the water but he has not been able to obtain a copy of the report. He has requested that testing of the water be conducted again. There has been mention made that the water underneath the street is not-potable water but spring water. His personal opinion is that the type of water doesn't matter. The fact remains that the street is being destroyed by a water problem.

#### **OFFICIALS**

None

#### **REPORTS FROM COMMISSIONS/BOARDS/COMMITTEE**

None

#### **SPECIAL COUNSEL**

None

#### **UNFINISHED BUSINESS**

None

#### **PENDING LEGISLATION:**

Councilman Allen moved to place Resolution #160101 under Resolution and assigned Councilman Steigerwald as the sponsor and Resolution #160102 under Resolution and assigned Councilwoman Muller as the sponsor. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Taylor	yes	Councilman Schroeder	yes
Councilman Steigerwald	yes	Councilman Hinkle	yes
Councilman Allen	yes	Councilwoman Muller	yes
Councilman White	yes		

**NEW BUSINESS:**

None

**RESOLUTION:**

- Resolution #160101, entitled, SAFETY AND LOSS PREVENTION was read in its entirety. Councilman Steigerwald moved to place Resolution #160101 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Taylor	yes	Councilman Schroeder	yes
Councilman Steigerwald	yes	Councilman Hinkle	yes
Councilman Allen	yes	Councilwoman Muller	yes
Councilman White	yes		

Resolution #160101 is attached and made a part hereof

- Resolution #160102, entitled, MID YEAR BUDGET ADJUSTMENT - 2016 was read in its entirety. Councilwoman Muller moved to place Resolution #160102 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Taylor	yes	Councilman Schroeder	yes
Councilman Steigerwald	yes	Councilman Hinkle	yes
Councilman Allen	yes	Councilwoman Muller	yes
Councilman White	yes		

Resolution #160102 is attached and made a part hereof

**MISCELLENEOUS**

- Councilman Steigerwald moved to approve the purchase of a refrigerator in the amount of \$559.92 from Capital Improvements. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Taylor	yes	Councilman Schroeder	yes
Councilman Steigerwald	yes	Councilman Hinkle	yes
Councilman Allen	yes	Councilwoman Muller	yes
Councilman White	yes		

- Councilwoman Muller moved to approve the destruction list of files included in the City Council packet. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Taylor	yes	Councilman Schroeder	yes
Councilman Steigerwald	yes	Councilman Hinkle	yes
Councilman Allen	yes	Councilwoman Muller	yes
Councilman White	yes		

3. Mayor McCourt advised that annual dues for the Missouri Municipal League have been paid in the amount of \$1,092.90. He also advised that this was a budgeted item.
4. Councilman Allen warned everyone about IRS phone scam. He has received two calls from (202) 492-8816 advising him that they are going to file a claim against him. Beware – this is a scam.

**FINAL ANNOUNCEMENTS FROM THE MAYOR**

None

**ADJOURNMENT:** There being no further business the meeting was adjourned at 8:06 p.m.

THE JANUARY 19, 2016 CITY COUNCIL MEETING MINUTES WERE APPROVED AS DISTRIBUTED DURING THE FEBRUARY 2, 2016 CITY COUNCIL MEETING.

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Norman C. McCourt, Mayor

ATTEST:

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Karen E. Robinson, MRCC-S/CMC  
City Clerk