

# City of Black Jack

## Capital Improvement Plan 2019 through 2023

The requirement for capital budgeting for the following five fiscal years is found in the City of Black Jack Code of Ordinance No. 920 Sec 2-55, Financial & Investment Policy for the City. The Capital Improvements Plan is incorporated into the annual budget and future budget forecasts. The Capital Improvement Plan is a five year schedule of all proposed major capital improvement projects including project priorities, costs estimates, methods of financing, and annual estimated operating and maintenance costs for the proposed projects. Each year the Capital Improvement Plan is revised for next fiscal year.

Including the Capital Improvement Plan in the annual budget, and future budget forecasts, is primarily for the purpose of adjusting the multi-year program of projects to changing needs and circumstances. It also ensures that projects proposed and planned for are actually completed. At the end of each fiscal year, the projects completed during that year are removed from the plan and an additional year's projects are added. The Capital Improvement Plan is designed to be amended on an annual basis. Projects can be added or subtracted as the needs and resources of the community adjust.

It is also important that the adopted budget include a summary fund balance forecast for all funds of the community for the five year duration of the Capital Improvement Plan. An effective and ongoing Capital Improvement Plan is beneficial to elected officials, staff, and the general public. Among the benefits that can be received from an adopted and well-maintained Capital Improvement Plan are:

1. Coordination of the community's physical planning with its fiscal planning capabilities;
2. Ensuring that public improvements are undertaken in the most desirable order of priority;
3. Producing savings in total project costs by promoting a "pay as you go" policy of capital financing thereby reducing interest and other extra charges;
4. Providing adequate time for planning and engineering of proposed projects;
5. Ensuring the maximum benefit of the monies expended for public improvements.

Capital improvement planning and budgeting allow officials and citizens to set priorities for capital expenditures and ensure maximum physical benefit for a minimum capital expenditure through an orderly process of project development, scheduling and implementation.

A wide range and variety of capital improvements are included in the Capital Improvement Plan. Listed below are several criteria to aid in the review of potential projects:

1. Required to fill any federal or state judicial administrative requirements.
2. Relationship to source and availability of funds.
3. Impact on annual operating and maintenance costs.
4. Relationship to overall fiscal policy and capabilities.
5. Project's readiness for implementation.
6. Relationship to overall community needs.
7. Relationship to other projects.
8. Distribution of projects throughout the community.
9. Relationship to other community plans.

These factors are all relevant and must be considered in order to ensure that the best quality of service is delivered to our residents in the most fiscally prudent manner. Most importantly the proposed list of capital projects has to reflect the overall goals and vision of the community's adopted Master Plan.

**City of Black Jack**  
2019 Fiscal Year

**CAPITAL IMPROVEMENT PLAN – EXECUTIVE SUMMARY**

| 2019 Fiscal Year  |                |                            |
|---|----------------|----------------------------|
| Project   | Cost           | Funding Source             |
| Capital Notices   | 300            | Capital Outlay Fund        |
| Phone System for City Hall                                    | 10,500         | Capital Outlay Fund        |
| Solar Capital Lease   | 1,650          | Capital Outlay Fund        |
| Surveillance Cameras (City Hall & Maintenance)                | 18,500         | Capital Outlay Fund        |
| Sign (Park & Parker Rd Spur)                                  | 2,500          | Capital Outlay Fund        |
| Snow Plow Blades 9Ft (4)                                      | 3,000          | Capital Outlay Fund        |
| 250 Gal Calcium Tank  | 800            | Capital Outlay Fund        |
| New Drywall Construction (Maint garage)                       | 1,500          | Capital Outlay Fund        |
| MUTCD Traffic Signs   | 2,000          | Capital Outlay Fund        |
| Bench Vise & Parts Washer                                     | 1,500          | Capital Outlay Fund        |
| Garage Doors/Tracks   | 10,000         | Capital Outlay Fund        |
| Upgrade Water Outlets (Maint garage)                          | 6,500          | Capital Outlay Fund        |
| Streets   | 600,000        | Capital Outlay Fund        |
| Sidewalks   | 35,000         | Capital Outlay Fund        |
| Trees, Bushes (Park)  | 3,000          | Capital Outlay Fund        |
| Security Gate, Bollards, Restroom Expansion and Heritage Park | 102,000        | Capital Outlay Fund        |
| 22 Ft Utility Trailer   | 6,250          | Capital Outlay Fund        |
| ATV (Park)  | 15,500         | Capital Outlay Fund        |
| Micro Surface Streets   | 15,000         | Capital Outlay Fund        |
| <b>Total Capital Outlay</b>                                   | <b>835,500</b> | <b>Capital Outlay Fund</b> |
|   |                |                            |

| 2020 Fiscal Year            |                |                            |
|-----------------------------|----------------|----------------------------|
| Project                     | Cost           | Funding Source             |
| Capital Notices             | 300            | Capital Outlay Fund        |
| Streets                     | 200,000        | Capital Outlay Fund        |
| Solor Capital Lease         | 1,650          | Capital Outlay Fund        |
| Sidewalks                   | 30,000         | Capital Outlay Fund        |
| <b>Total Capital Outlay</b> | <b>231,950</b> | <b>Capital Outlay Fund</b> |

| 2021 Fiscal Year            |                |                            |
|-----------------------------|----------------|----------------------------|
| Project                     | Cost           | Funding Source             |
| Capital Notices             | 300            | Capital Outlay Fund        |
| Hoffman Park Construction   | 100,250        | Capital Outlay Fund        |
| Solar Capital Lease         | 1,650          | Capital Outlay Fund        |
| New Lawn Mower              | 40,000         | Capital Outlay Fund        |
| <b>Total Capital Outlay</b> | <b>142,200</b> | <b>Capital Outlay Fund</b> |

| 2022 Fiscal Year                 |                |                            |
|----------------------------------|----------------|----------------------------|
| Project                          | Cost           | Funding Source             |
| Capital Notices                  | 300            | Capital Outlay Fund        |
| Hoffman Park Construction        | 100,000        | Capital Outlay Fund        |
| Water Feature @ Evangelista Park | 350,000        | Capital Outlay Fund        |
| Solar Capital Lease              | 1,650          |                            |
| Water Tank w/Heavy Duty Trailer  | 15,000         | Capital Outlay Fund        |
| Fence for City Garage            | 15,000         | Capital Outlay Fund        |
| <b>Total Capital Outlay</b>      | <b>481,950</b> | <b>Capital Outlay Fund</b> |

| 2023 Fiscal Year                         |                |                            |
|--|----------------|----------------------------|
| Project                                  | Cost           | Funding Source             |
| Capital Notices                          | 300            | Capital Outlay Fund        |
| Resurface Tennis Courts and Parking Lots | 250,000        | Capital Outlay Fund        |
| Solar Capital Lease                      | 1,650          | Capital Outlay Fund        |
| <b>Total Capital Outlay</b>              | <b>251,950</b> | <b>Capital Outlay Fund</b> |

| <b>Fiscal Year Totals</b>       |                              |  |
|---------------------------------|------------------------------|--|
| <b>Fiscal Year</b>              | <b>Projected Fiscal Cost</b> | <b>Projected Capital Outlay Revenue/May Include Grants</b> |
| <b>Fiscal 2019</b>              | <b>835,500</b>               | <b>873,000</b>   |
| <b>Fiscal 2020</b>              | <b>231,950</b>               | <b>456,750</b>   |
| <b>Fiscal 2021</b>              | <b>142,200</b>               | <b>461,320</b>   |
| <b>Fiscal 2022</b>              | <b>481,950</b>               | <b>465,935</b>   |
| <b>Fiscal 2023</b>              | <b>251,950</b>               | <b>470,594</b>   |
| <b>Five Year Projected Cost</b> | <b>1,943,550</b>             | <b>2,727,599</b>   |

The Executive Summary aims to provide a snapshot view of projected capital projects over the next 5 years. Future projects will be adjusted in upcoming budget years based on need and funding availability.

Future Projected Revenue was based on the following table: Future estimated revenue increased 1 to 1.5% increase.