

**MINUTES OF REGULAR MEETING  
OF THE CITY COUNCIL  
CITY OF BLACK JACK  
12500 OLD JAMESTOWN ROAD  
January 18, 2022  
7:00 pm**

Pledge of Allegiance

**ROLL CALL**

The Acting City Clerk called the roll, and the following members were present:

Councilman Krank	Councilman Hinkle
Councilman Grady	Councilman White
Councilwoman Lawson	Councilman Pointer
Councilwoman Thames	Councilman Miller

The Acting City Clerk attested that a quorum was present. Mayor McCourt called the meeting to order at 7:05 pm.

**ABSENT**

None

**EXCUSED**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**PROCLAMATIONS**

None

**APPROVAL OF MINUTES**

Mayor McCourt called for additions, corrections, or changes to the Regular Meeting Minutes of December 21, 2021. The minutes were approved as distributed.

**COMMENTS, QUESTIONS, PETITIONS, ETC. FROM THE PUBLIC**

Terrence Phillips resident on Trees Edge stated that the cul-de-sac on his street did not get treated during the recent storm. He stated that he spoke to the Public Works Director and that due to

saving salt that not all streets are being treated. Mr. Phillips feels that all streets should receive the same services. Also, he has concerns with cars parked illegally in the cul-de-sac, leash laws, and people not picking up after their animals. He would like these things to be addressed.

Councilman Miller made a motion to allow Kittrel Braselman Director of Public Works speak. Motion was moved and passed unanimously.

Kittrel Braselman addressed these concerns with Mr. Phillips and explained why his street was not treated.

### **MAYOR'S REPORT**

Mayor McCourt reported there were 22 new occupancy permits issued 1 purchased, 6 home rentals and 15 apartments.

Court report Income \$3,049.50 Expenses \$8,627.07 with a net of -\$5,577.57

We received two Sunshine requests both asking for payroll information.

### **OFFICIALS**

Councilman Hinkle reported that there are many people walking their dogs off leash and the dogs are using a vacant lot to go to the bathroom. Something needs to be done to make residents aware of the ordinances. Mayor McCourt suggested that the police be called when people with the dogs are not following the code. Councilman Krank suggested that if you know the people the city can send a letter. Councilman White had the same problem and suggested that they take a picture.

Councilman Hinkle addressed snow plowing and salting the streets and cul-de-sacs. Originally people could park in a cul-de-sac since no longer allowed by ordinance, maybe we should amend our snow plow plan. Equal service for all streets.

Council discussed the new business, Geared UP on Parker Road concerning the number of cars in the lot.

### **REPORTS FROM COMMISSIONS/BOARDS**

Councilman Grady stated that the Park and Recreation committee were to meet on January 10<sup>th</sup> but due to not having a quorum present the meeting had to be postponed. He has expressed to the committee how important it is to be at all meetings. They are going to meet on the 24<sup>th</sup> of January.

### **COMMITTEE**

Councilman Pointer stated that the Financial Oversight committee had their first meeting on January 12<sup>th</sup>. We reviewed the financial statements. One of the items we gave attention to is our Municipal Court, since it is running at a deficit, we are looking at alternatives. We will meet the last Wednesday of each month.

**SPECIAL COUNSEL**

None

**UNFINISHED BUSINESS**

Bill #1280. Entitled, AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO OPTION TO LEASE AND SITE LEASE AGREEMENT (BU 842854) WITH CROWN CASTLE, 8020 KATY FREEWAY, HOUSTON, TX 77024

Councilman Miller moved to postpone the second reading of Bill #1280 until the February 1st City Council meeting. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

**PENDING LEGISLATION:**

Councilman Hinkle moved to place Resolution #220101 under Resolutions and assigned Councilwoman Lawson as the sponsor, Resolution #220102 under Resolutions and assigned Councilman Pointer as the sponsor, Bill #1281 under New Business and assigned Councilman Grady as the sponsor Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

**NEW BUSINESS:**

First reading of Bill #1281, entitled, AN ORDINANCE APPROVING AN AGREEMENT FOR LEGAL SERVICES FOR THE CITY OF BLACK JACK was read for the first time.

Councilman Grady moved to suspend the rules and allow for the second reading of Bill #1281. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

Bill #1281, entitled, AN ORDINANCE APPROVING AN AGREEMENT FOR LEGAL SERVICES FOR THE CITY OF BLACK JACK was read for the first time. was read for the second time. Councilman Grady moved to place Bill #1281 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

Bill #1281 became Ordinance #1189

### **RESOLUTIONS:**

1. Resolution #220101, entitled, A RESOLUTION ADOPTING A STATEMENT OF POLICY CONCERNING SAFETY AND LOSS PREVENTION WHICH IS OF PRIME IMPORTANCE TO NOT ONLY CITY EMPLOYEES BUT TO THE GENERAL PUBLIC AS WELL was read in its entirety. Councilwoman Lawson moved to place Resolution #220101 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

Resolution #220101 is attached and made a part hereof.

2. Resolution #200102, entitled, A RESOLUTION ADJUSTING THE 2022 FISCAL YEAR BUDGET was read in its entirety. Council Pointer moved to place Resolution #200102 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

Councilman Pointer realized that the wrong Resolution number was on the Agenda so he made a motion to correct the number to #220102. Council Pointer moved to place Resolution #220102 on its passage Motion was seconded and passed when a poll of the Council produced the following vote:

Councilman Krank	yes	Councilman Hinkle	yes
Councilman Grady	yes	Councilman White	yes
Councilwoman Lawson	yes	Councilman Pointer	yes
Councilwoman Thames	yes	Councilman Miller	yes

Resolution #220102 is attached and made a part hereof.

011822 CC

**MISCELLANEOUS**

1. Review and Consider Bid Specification for a medium duty truck. Additional specs needed for the equipment needed on the truck. We will have a meeting later this week to go over the bid so that we can get it posted.
2. Councilman Grady wanted to follow up with the matter of a resident who has a hoarding problem. He called the county health department and spoke to Director Kennedy, was told that they don't do anything in unincorporated areas. She said to contact Neighborhood Preservation, they suggested he contact Ralph Walker with the property and maintenance department. They said the best way is to email Ralph Walker because he is in the field a lot. Councilman Grady is going to draft a letter.

**FINAL ANNOUNCEMENTS FROM THE MAYOR:**

If anyone has any suggestions for hiring a City Clerk, please let Mayor McCourt know.

The meeting was adjourned at 8:12 pm

THE January 18, 2022, CITY COUNCIL MEETING MINUTES WERE APPROVED AS DISTRIBUTED DURING THE February 10th, 2022, COUNCIL MEETING.

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Norman C. McCourt, Mayor

ATTEST:

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Tina Qualls  
Acting City Clerk